

# Check List

*Please ensure the following are in the envelope when you send it to us.*

- \* Floor plans for each floor
- \* Elevation drawings
- \* Any Order Number required by you for Invoicing
- \* A Complements Slip or similar telling us who to return it to or contact if we have any queries.
- \* About 10 A4 sheets of your headed paper(optional)
- \* Please ensure that you put the correct amount of stamps on. Usually more than 1st class letter rate. (Underpaid packages go as 2nd class post &



**Please then send your package to :-**

**Quanti-Quote,  
Trewint,  
Main St.  
Shap,  
Cumbria,  
CA10 3NH.**



If you have any queries please don't hesitate to contact Peter Ferguson on :-  
Tel :01931 716810  
Visit our Internet Site:-  
[www.quantiquote.co.uk](http://www.quantiquote.co.uk)